*1/25/24 – KLAS Officers Meeting*

Officers' Meeting Agenda

1. Celebration/Successes

* Traci shared an update on the flood damage cleanup at her library; water has been cleaned up and yes there was damage, but it could have been a lot worse. Thankfully, the recording studio was not affected! A big reason to celebrate as the library spend two years getting funding and making improvements! She highly recommends the company Servpro, for anyone experiencing water damage/cleanup.
* Sara shared a recent field trip the RAs at ATBL took to the Records and Archives building.
* Maureen shared Florida’s changes/success in embracing and adapting; they received Braille ereaders and the first batch was mailed out the week prior to this meeting. They have a volunteer liaison who will be working on the project. Maureen is creating a manual for their production department.
* Michael shared Kansas is the state sponsor of NFB Newsline, and they’re preparing for the annual Kansas Talking Books Week at the beginning of March. This includes sending out displays-in-a-box across the state, making it easy for agencies to set up a display.

1. Approval of December Meeting Minutes

* Approved by Sara, seconded by Traci.

1. Committee Reports:

* NLS Vendors Call – Michael

The main area of discussion in the last meeting was the new, “reason for inactivation” feature in KLAS, and what happens when a patron gets activated and reactivated. Though a conclusion was not reached, the importance of having a system in place was emphasized.

* Logistics Committee – Maureen (meeting this past month?)

A Logistics Committee meeting was not held in December.

* Program Committee – Sara
* There is currently no representation from the IRCs- looking for an IRC folk to join the committee!
* February’s topic: Q&A with Marianne.
* March topic: circulating eBraille: what we’ve learned, etc. There can still be a session for the mini-conference in May, as a potential backup.
* Mini-conference, May 14-15th via Zoom, 1-5pm, eastern time. Potential lineup: Keystone updates, IRC & LBPD updates and new features, NLS/APH updates, MACH, IRC/LBPD Birds-of-a-Feather.
* KDAC – Traci reported the following areas discussed in the last meeting:
* Keystone lost a developer, which means some people will need to become familiar with the projects they were working on; this could result in a delay for the new Web OPAC release.
* IRCs are integrating a track-shipment function via a program called Detrack. This software will allow an account to connect directly USPS, once Keystone gets the API. Keystone may be holding a demo on this new function.
* New user authentication is using a system called Key Cloak; all user data will be stored on a Key Cloak server vs the KLAS database. This will be the system more in line with industry standards.
* Moving toward a possible single sign-on for all KLAS entities, including the OPAC.
* Generating the invoice function to work with material requests/ improvements to payment functions.
* Continual improvement with PIMMS integration with KLAS
* Looking at WooCommerce, testing plugins and upgrades.
* Suggestions on running batch jobs, setting a recurring day to run certain reports (i.e. annual circulation readership report being set to automatically run at the end of the year); Katy requested suggestions be submitted to her for which kinds of reports they would like to see happen on a recurring basis.
* For serials: suggested ways for which they could be pulled into nightly auto-select (what kind of order i.e. oldest to newest)
* Keystone Updates – Drea
* Keystone will need to find a new developer; they are in the process of determining what they need in a new one and will be posting the position (right now just with committees such as KDAC).
* They are actively working on the KDAC survey, with a goal of sending out around the beginning of February.

1. Old Business

* Nothing to report.

1. New Business

* Need to move February meeting to a different day; after discussion, the best day for February’s meeting will be Tuesday, February 20th.

1. Missives:

* January: Sara – missive emailed to KLAS Users group
* February: Maureen
* March: Michael
* April: Traci

Next Meeting: February 20th, 3:30pm eastern time.