**11/17/2021 KDAC Minutes Agenda**

Members present-Sam Lundberg, Shawn Lemieux, Diane Keadle, Ricardo Cisneros, Crystal Grimes, Pepper Watson, Donald Salvato, Jen Buzolich and guest Grant Liam

Members absent-

Keystone Staff present-Drea Callicutt, Kyle Honeycutt

1. Welcome of New Members Crystal Grimes Oregon Talking Book and Braille Library and Pepper Watson AIM Center
2. Keystone Items
	1. klasusers.com Tag List feedback-this feature makes it easier to find subjects on KLASUSERS.com
	2. IRC User Communications-users roundtables-should the e-list be split between IRC and LBPD, An IRC webinar will be held December 14, 2021
	3. Series Improvements there is an update including round-robin service & decimal sequence numbering -added the ability to specify the sequence of books in series by using decimals 1.5 and considers compilations. A book can only belong to one ordered series. Hopefully books will be able to be part of multiple series in the future. Added the ability to specify the number of books that should be sent to patrons. This is found in the preference tab. How many books does a patron want from each series, example 1,2 or 3 at a time. This feature will be in the next general release. There will still be more work on series in the future. Round robin is set per patron and is defaulted to 3 and new patrons will default to one KLAS defaults to round robin. There were many Thanks from everyone for this feature.
3. Hosted Server Maintenance Window planning- IRC and LBPD- all hosted servers are on different coasts and need time to update. There is a need to stop scheduled programs during this maintenance window. Also, validation will keep batch jobs from being completed between 4-6 A.M eastern time. Other jobs will need to be scheduled around this timeframe. A service will be added to let weopac and web- ordering users know that it is down for maintenance.
4. From the Forum
	1. Book Length dynamic settings A book length max & min time for autoselect cannot be set per patron with a system other than Subjects.
5. Open Business
	1. Ideas for systems to handle books with high production value (e.g. GraphicAudio full cast audio dramas) as opposed to traditional narration?
		1. If these become common, we may want a patron preference like Language or Reading Level, rather than operating only with Subject tools. In the future this can be done with the preferences tab and a place will need to f somewhere on the cataloging screen to store the preference and maybe alter nightly patron process.
6. Discuss upcoming meetings
	1. Volunteer to lead next 1-2 meetings. Jen Buzolich will run the next one or two meetings.

We will not meet in December but will resume meeting in January

* 1. Do we need to have 90 minute meetings going forward?
		1. We could complete IRC business before moving on to LBPD so IRC representatives can leave when/if they're ready.
	2. In the next meeting general, IRC, and LBPD topics will be discussed.
	3. Next meeting January 19, 2022 at 2 p.m. EST and 11 a.m. PST

Next Meeting/Adjourn-next meeting 1/19/2022 and it will be made recurring on KDAC calendars. At 2 ET and 11 PST