**KLAS Users’ Group Officers’ Meeting Notes 7/21/2022**

***Attendees:***

* Michael Lang, State Library of Kansas, Talking Books Service, President
* Jared Leslie, Foundation for Blind Children (Arizona), Vice President
* Tony Bucci, Arizona Talking Book Library, Secretary
* Andrea Callicutt, Keystone Systems
* Crystal Grimes, State Library of Oregon, Vice President Elect

***Welcome/Celebrate Successes***

Michael announced a new state librarian and removal of old book stacks. Drea mentioned new customer support person, Katharina. Drea’s new title is director of marketing, sales, and communications. Tony announced staff promotions for Administrator and Assistant. Jared said he is attending a conference in St. Louis. Crystal mentioned interviews for circulation technician, and all DBs have been returned to NLS.

***NLS Vendors Call Update***

Michael was unable to attend but did not see anything in the notes of importance. He explained the reason for the meeting for Crystal’s benefit.

***Program Committee Update***

Jared reached out to several states for a July IRC program but could not coordinate a date. So, Jared will do a blog post encompassing information from the various states about end of year close out and what to do to prep for beginning of new school year. On August 25, there will be a discussion of Talking Book Topics transition from print. In September, Keystone will present a preview of Web OPAC redesign.

***KDAC Update***

RLSA integration is continuing, and customers will now submit reports using the new process. KLAS tested a new version of WooCommerce, and customers who use it will be updated. Other keystone discussion included: handling of pending orders for withdrawn and deceased patrons; handling of duplication info for transferred patrons (would more info be helpful?); and tracking which Scribe unit duplicated an order, so that errors could be addressed. There were some requests from network libraries: 1) a “lost” button on the orders tab; 2) in Quick Request, if a book is already in Service Queue, could it be moved to top of list?; 3) when there is an error when a book cannot be added to Service Queue due to no eDoc, can there be an option to add to Reserves? Finally, there was more discussion on the results of the recent user survey.

***Logistics Committee Update***

Drea reported that the weeks of March 13 and July 17-21 are being considered for the 2023 KLAS Conference at the Tennessee School for the Blind in Nashville. July is the preferred choice for IRCs, and those dates were chosen. Hotels are being checked. Planning for a hybrid meeting setup and COVID safety protocols are being discussed. There is a large learning curve.

***Keystone Updates***

The new customer support person is being trained. Keystone will exhibit at a conference in Nashville in August and will stay a few extra days for a site visit for the 2023 User Conference.

***Business Items***

Officer Committee Assignments were discussed: KDAC – Crystal, Tony. Program – Jared, Crystal. Logistics – Michael. Vendor calls – Michael (for now).

***Missives***

Upcoming email missives have been assigned as follows:

July: Tony

August: Crystal (self-introduction)

September: Jared

October: Michael

***Next Meeting Date***

Call scheduled for 8/18/22 at 2 PM Eastern.

Respectfully submitted by Tony Bucci, Secretary