**KLAS Users’ Group Officers’ Meeting Notes 2/16/2023**

***Attendees:***

* Crystal Grimes, State Library of Oregon, President
* Traci Timmons, Washington Talking Book and Braille Library, Vice President
* Tony Bucci, Arizona Talking Book Library, Secretary (arrived late)
* Michael Lang, State Library of Kansas, Talking Books Service, Past President
* Andrea Callicutt, Keystone Systems

***Welcome/Celebrate Successes***

Michael reported his library has completed cataloging their braille awareness kit. Drea suggested it as a topic for conference. Crystal reported that they filled the position of recording studio & volunteer coordinator. Traci reported that they marked a lot of books lost and inadvertently generated new books to go out to inactive patrons – this mistake helped them to do some clean-up of the patron database.

***NLS Vendors Call Update***

Michael reported that Multi State Center East has created TBT Magazine broken down by genre. Crystal noted that there was a reminder that 19 new audio magazines will be added in early April.

***Logistics Committee Update***

Michael reported. Name tags and ribbons were discussed; perhaps buttons to identify people on committees. Zoom invoicing/registration was finalized. Options for keynote speakers and entertainment being finalized. Speaker and attendee gifts discussed.

***Program Committee Update***

Traci reported on 2/7 meeting. Discussed topics for upcoming user roundtables, including: subject codes & headings; considerations for circulation electronic braille; setting up braille on demand; having a KDAC Q&A/feedback session; cessation of physical cartridges. Also discussed getting more session proposals / how to raise interest & excitement.

***KDAC Update***

Crystal reported on 2/15 meeting. APH census was discussed/questions were answered. Applications/paper files being digitized was discussed. KDAC Q&A session was discussed for around June. For in process records with no DB #, Sam suggested using LC # as a placeholder for DB #. Katy will look at. Cataloging was discussed after some juvenile books were marked as adult. There was brainstorming about best ways to make cataloging easier for the libraries.

***Keystone Updates***

Drea reported. Staff are going to regional meetings: Drea & Mitake to Midlands; James & Katy to Western; Katarina & Nancy to Northern. Users’ Conference is taking shape. Registration and session proposals are needed. Be aware of new information on KlasUsers.com.

***New Business***

Bylaws Discussion – Prior to the meeting, Michael sent suggestions for changes to the officers. Traci submitted additional suggestions. Various changes were discussed during the meeting. I final draft will be generated for approval by the membership at conference.

***Missives***

Upcoming email missives have been assigned as follows:

February: Michael

March: Crystal

April: Tony

May: Traci

***Next Meeting Date***

Call scheduled for Thursday, 3/16/23 at 2 PM Eastern.

Respectfully submitted by Tony Bucci, Secretary